**MINUTES**

**CPIC CONFERENCE CALL**

DATE: January 7, 2015

| TOPIC | DISCUSSION/ACTION | FOLLOW-UP |
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| Housekeeping Announcements | Attendance will be taken by poll after each conference call. Members will receive an email with a doodle link after each call. Please enter your first and last name and check the box indicating you were in attendance. No action required if you were unable to make the conference call. | Kelly will send the poll link after each conference call. |
| CPIC guidelines in progress | Kelly presented an update on CPIC guidelines in progress:  New CPIC guidelines in progress:  -*CYP2D6*/tamoxifen: Evidence review underway  -*CYP2C19*/voriconazole: Evidence review complete; writing underway  -*CYP2D6*/ondansetron: Evidence review complete; writing underway  -RYR1/succinylcholine: First conference call in 2 weeks    Guideline Updates:  - *CYP2C9/VKORC1*, warfarin: Evidence review underway  - *CYP2C19-CYP2D6*/TCA: Evidence review underway | Kelly will follow-up. |
| IOM DIGITizE Implementation Guide-posted | The IOM DIGITizE Implementation Guide is now posted online: <http://iom.nationalacademies.org/Activities/Research/GenomicBasedResearch/Innovation-Collaboratives/EHR.aspx>. This guide provides two use cases for implementation, *TPMT* and *HLA-B\*57:01* and highlights CPIC guideline recommendations and uses the new terms standardized recently in the CPIC Term Standardization Project. | Mary will continue to follow-up on any additional resources provided by DIGITizE. |
| Sending guidelines to insurers | CPIC members have suggested that CPIC notify CMS contractors, e.g. Palmetto or private insurers, e. g. BlueCross Blue Shield, Aetna, United Healthcare when new and updated CPIC guidelines are published to make the reports as accessible as possible to the decision makers/gatekeepers. The CPIC Steering Committee discussed and agreed. A list of contacts has been created (see attachment) and we need feedback on who to contact at these companies or any additional companies we might have overlooked. CPIC members discussed the possibility of attending and presenting at a conference attended by top insurance companies. | Please send any feedback/additional contacts to Kelly (Kelly.caudle@stjude.org). |
| Upcoming CPIC meetings | 1) A CPIC luncheon meeting (open to CPIC members) will be held Thursday March 10th, 2016 Noon-1:30 PM at the Hilton Bayfront Hotel, San Diego, CA in conjunction with the 2016 ASCPT annual meeting. If you are interested in attending, please email Kelly ([Kelly.caudle@stjude.org](mailto:Kelly.caudle@stjude.org)).  2) A full day CPIC Meeting (a specialty meeting of the PGRN) will be held the day before the 2017 ASCPT annual meeting on Wednesday March 15th, 2017 at the Marriott Wardman Park Hotel in Washington DC. A planning committee has been formed. Further details pending. | Mary/Kelly will continue to update members on these meetings. |
| Make CPIC guidelines updates complete with respect to main tables 1 and 2 | CPT has asked CPIC to include tables (Table 1-phenotype assignment and Table 2-recommendations) for all updated guidelines even if the tables remain unchanged from the original guideline. | All updated guidelines will include these tables. |
| CPIC informatics update | The CPIC Informatics Working Group is finalizing the manuscript for the term standardization project. Next priority is to improve the supplemental tables provided in CPIC guidelines by providing gene specific tables to post on PharmGKB that can be easily updated. The CYP2C19/voriconazole guideline will be the first guideline to contain these new formatted tables and will be presented to CPIC membership for feedback. | James/Michelle/Bob will continue to follow-up with progress. |
| Implementing CPIC guidelines at Northshore, Chicago | Mark reviewed clinical implementation of CPIC guidelines at Northshore in Chicago. Prompted questions and discussion. | Slides posted to the CPIC working group site. |